



Resource Exchange Project of Epec Chinese Site
and Epec Global site —

Global Site Sourcing Process Operation Manual



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1

Background Introduction



Project Introduction

In August 2020, in order to further improve the service of Epec platform, help suppliers explore the global market, and assist buyers to broaden global procurement channels, Epec launched a resource exchange project between Chinese and global sites.

The purpose of this project is to use online translation tools, on one hand, to realize the mutual promotion of goods between Chinese site and global site, on the other hand, to realize the linkage of global trade orders between Chinese sites and global sites, reduce communication costs, and realize direct negotiation between supply and demand sides, and promote the effective transformation of global trade orders.

1

Background Introduction



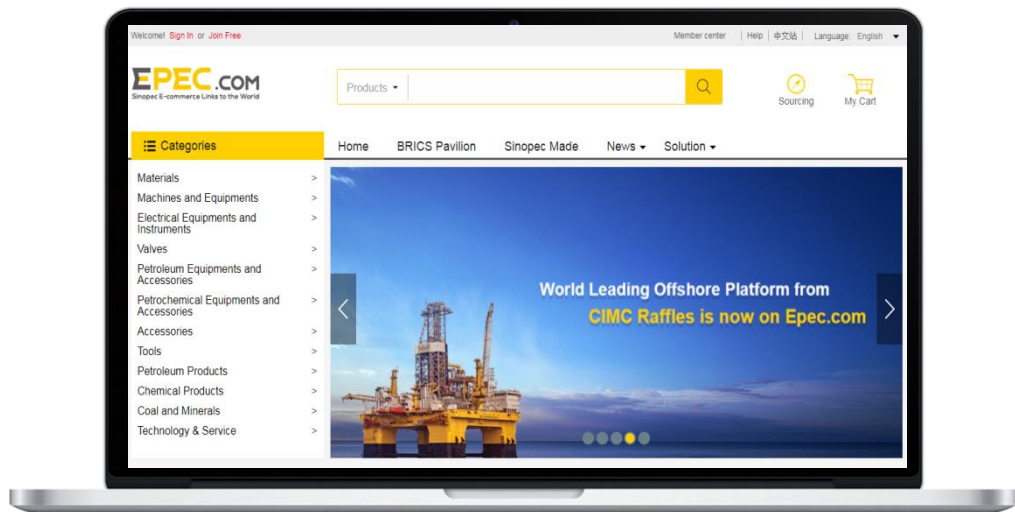
Sourcing New Function

Compared with the original function, the change of global site' s sourcing function involves 3 aspects:

1. The sourcing information can be displayed in Chinese site and global site simultaneously, and the buyer can choose the language to publish.
2. After the sourcing information is initiated, the supplier will respond to it to realize the direct connection between the supplier and the demander.
3. Users in global sites can use online translation tools to communicate orders directly with users from Chinese sites.

2

Global Site Sourcing Process



EPEC.COM
Sinopec E-commerce Links to the World

1) The buyer initiates the purchase demand in the global site, fills in the demand content, and submits it for review.

2) The personnel of Epec reviews the sourcing information, which shall be pushed to the home page for display after passing the review (the Chinese, English, Russian and Spanish platforms can be pushed synchronously), and if the review is rejected, the sourcing will be closed.

3) Suppliers of Chinese and global sites can view and reply to the information.

4) After receiving the supplier's reply, the buyer can reply and communicate with the supplier for many times.

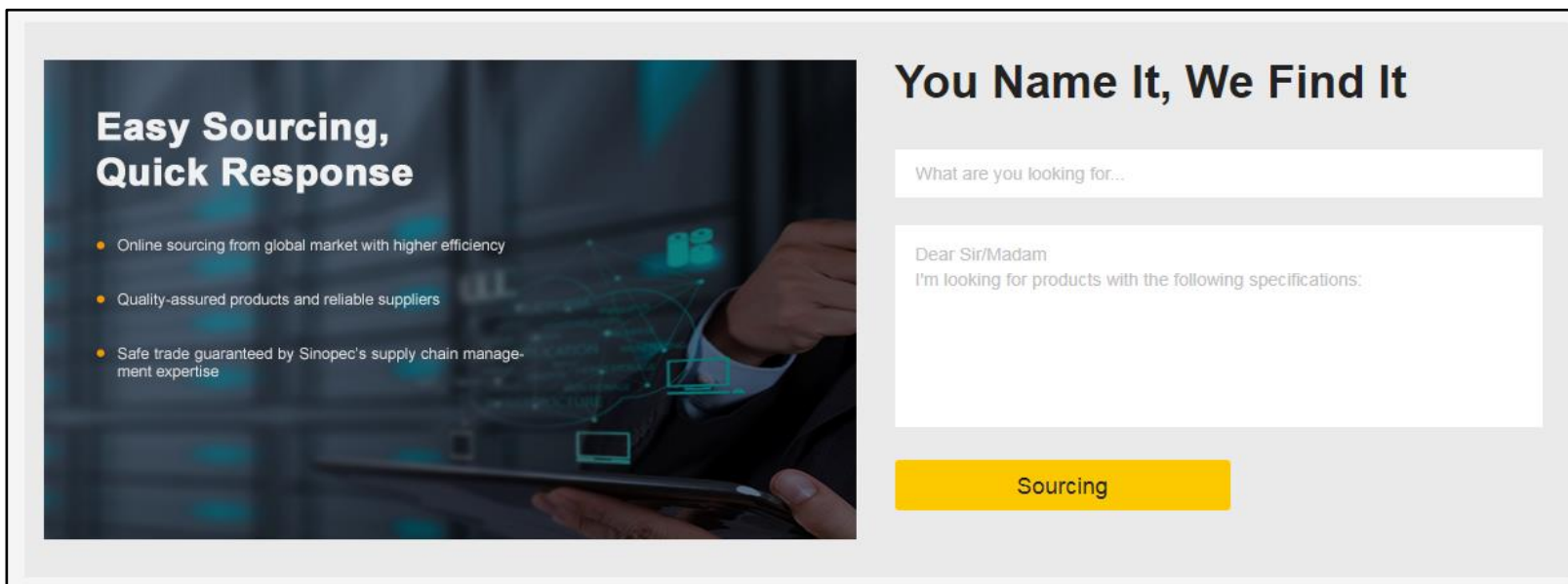
5) If a supplier is selected by the buyer and the transaction is successful, the communication with all other suppliers will be closed; the buyer can also decide to close the transaction with a certain supplier independently.

2.1

Buyer Sourcing Operation Process

Step 1: log in to Epec global site and enter the home page sourcing module

Method 1: log in to the official website of Epec global site (<https://global.epec.com>) , enter the home page for quick sourcing, fill in the sourcing topic and information, and click "sourcing" to submit the sourcing.



**Easy Sourcing,
Quick Response**

- Online sourcing from global market with higher efficiency
- Quality-assured products and reliable suppliers
- Safe trade guaranteed by Sinopec's supply chain management expertise

You Name It, We Find It

What are you looking for...

Dear Sir/Madam
I'm looking for products with the following specifications:

Sourcing

2.1

Buyer Sourcing Operation Process

Step 1: log in to Epec global site and enter the home page sourcing module

Method 2: log in to the official website of Epec global site (<https://global.epec.com>) , click "sourcing" in the upper right corner to enter the buyer sourcing page.

The screenshot displays the EPEC Global Information Service website. The top navigation bar includes the EPEC.COM logo, a search bar with a dropdown menu set to 'Products', and icons for 'Sourcing' (highlighted with a red box) and 'My Cart'. Below the navigation bar, a 'Categories' menu is visible on the left, listing various product categories such as Materials, Machines and Equipments, and Petroleum Equipments and Accessories. The main content area features a large banner with the text 'EPEC Global Information Service' and a background image of a handshake in front of a globe.

2.1


Buyer Sourcing Operation Process

Step 2: fill in and submit the sourcing information

Fill in the purchase requirement information and click "submit" to submit. With * as required. After the submission is successful, the pop-up box will prompt "sent successfully! Please check your Manage Sourcing and wait for the review of EPM (Epec Procurement Manger). Purchase demand can be pushed to English, Spanish and Russian sites simultaneously.

Sourcing

Tips :



*Push site : 中文站 English Русский Español

*Subject :

*Unit of measurement :

*number :

*currency :

*Destination:









Sent Successfully! Please check your "Manage Sourcing".

2.1

Buyer Sourcing Operation Process

Step 2: fill in and submit the sourcing information

Tip: after approval, the sourcing information will be pushed to the homepage of the Chinese site and global site for display.

New Inquiry		New Sourcing	
	B*****j	Titanium chloride	06/04/2019
	O*****r	Low density polyethylene (LLDPE)	03/05/2019
	T*****x	Low density polyethylene (LLDPE)	02/21/2019
	H*****j	Diesel generator unit	01/22/2019
	Z*****e	Vibration machine accessories	01/21/2019
	M*****g	DCS	01/14/2019
	P*****y	High/low pressure polyethylene	12/17/2018
	A*****C	Polyvinyl Alcohol	11/01/2018

Subject: Low density polyethylene (LLDPE)

Contents:
 Quantity: 20
 Unit: ton
 Currency: USD
 Incoterms: DDP
 Destination: Sankt-Petersburg, Russia
 Details: Melt index 5—10 g/10min

I can supply

2.1

Buyer Sourcing Operation Process

Step 3: manage sourcing

Enter "My Business" → "Manage Sourcing" to manage sourcing information. The list of sourcing orders displays the sourcing information initiated by the current buyer in Chinese and global sites. The status includes pending, approved and rejected. Users can view, delete and cancel the sourcings. Click view to check the sourcing progress.

Sourcing No.	Subject	Time	Status	Option
SDE202009051001700	Subject:low density polyethylene Unit of measurement:ton Quantity:20.00 Currency:JPY Destination:China	Deadline:2024-09-30 Update Time:2020-09-05	Successful	View Delete
	Subject:Good Timber Unit of measurement: Quantity:20.00 Currency:Доллар США Destination:China	Deadline:2020-09-28 Update Time:2020-09-05	Unpublished	View
IDE202009051001704	Subject:NAF-Duball DL ball valve Unit of measurement: Quantity:20.00 Currency:USD Destination:Japan	Deadline:2020-09-30 Update Time:2020-09-05	Successful	View Delete

支持采购需求搜索

列表展示采购需求信息，
点击查看可回复供应商信息

采购商点击 Member Center->Buyer->Manage Sourcing, 进入采购需求列表

2.1

Buyer Sourcing Operation Process

Step 4: achieve the purchase requirement

Welcome! wzfuq Sign out Member center Help | 中文站 Language: English

EPEC.COM
Sinopec E-commerce Links to the World

Products

Sourcing My Cart

Categories Home BRICS Pavilion Sinopec Made News Solution

My Business

- My Cart
- Manage My RFQ
- RFQ List
- Manage Sourcing

Sourcing Progress

Start To be reviewed To be responded In Negotiation Settled

Details of the Sourcing

Sourcing No.: SDE202009061001708 Starter: wzfuq Starting Time: 2020-09-06 10:24:40

Company: Sinopec Europa GmbH Country: Japan

Subject: Thermocouple used for Ultra High Pressure

Quantity: 10.00
Unit: piece
Currency: USD
Delivery Terms: FOB
Deadline: 2020-09-15 23:59:59
Destination: Brazil/Rio de Janeiro
detailed description: Information of characteristics of polyethylene and types of package required.
Attachment:

Supplier

No.	Supplier	Time of first reply	Update Time	Unread messages	Status	Option
1	中石化(美国)有限公司	2020-09-06 12:47:01	2020-09-06 12:47:01	Yes	In Negotiation	Reply Successful or not
2	Sinopec Europa GmbH	2020-09-06 11:40:07	2020-09-06 11:40:07	Yes	In Negotiation	Reply Successful or not

Page 1/1 < 1 > Total of 2

Buyers can view the list of suppliers in each purchase requirement detail page. Select one of the suppliers and click "deal closed". Fill in the transaction currency, terms of trade and expected amount. Unselected suppliers will be close to the transaction

Submit

Selecting "yes" means the sourcing is completed successfully, and the negotiation with other suppliers will be closed automatically.

Successful or not: Yes No

*Currency: CNY *Delivery Terms: EXW

* Transaction Amount:

OK cancel









2.2

Supplier Response Sourcing Process

Step 1: view and respond to purchasing requirements

Log in to the official website of Epec global site (<https://global.epec.com>) Enter the home page inquiry / sourcing display area to view the purchase demand information. Click "I can supply".

Note: suppliers can view and reply to sourcing information in both Global and Chinese site.

New Inquiry		New Sourcing	
	H*****j	Diesel generator unit	01/22/2019
	Z*****e	Vibration machine accessories	01/21/2019
	M*****g	DCS	01/14/2019
	P*****y	High/low pressure polyethylene	12/17/2018
	A*****C		
	I*****S		
	N*****d		
	F*****K		

Tips: Please leave your company information and contacts below. We will contact you for detailed negotiation as soon as possible. You may also send your company information and product catalog to global.epec@sinopec.com

*Company Name:

*Contact:

*Email:

*Office Phone:

*Other Information:

Subject: Diesel generator unit

Contents:

Quantity: 4 set
 Currency: USD
 Incoterms: CIF
 Destination: Saudi Arabia

I can supply

2.2


Supplier Response Sourcing Process

Step 2: reply to purchasing requirements

In the pop-up box, suppliers fill in the information and click "submit" to submit.

Sourcing

Details of the Sourcing

 **low density polyethylene** Sourcing No. : SDE202009051001691 Starting Time : 2020-09-05 14:39:01

Quantity : 20
Unit of measurement : ton
Currency : JPY
Delivery Terms : CIP
Deadline : 2024-09-30 23:59:59
Destination : Daxing District
Detailed description : Looking for LDPE, please contact me!
Attachment : zhuanqu.png

Reply

[Translate](#) [Upload Attachment](#)

[Submit](#) [Close](#)

2.2

Supplier Response Sourcing Process

Step 3: manage purchasing requirements

Log in to the official website of Epec global site (<https://global.epec.com>) Select "member center" → "supplier" to enter the "manage sourcing" module. Suppliers can search, reset and export purchasing requirements.

My Business

- My Cart
- Manage My RFQ
- RFQ List
- Manage Sourcing

Sourcing

Sourcing No.:

Subject:

Unread messages: All

Status: All

Deadline: -

Update Time: -

Search
Reset
Download

Sourcing No.	Subject	closing date	Unread messages	Status	Option
SDE202009051001700	Subject:low density polyethylene Unit of measurement:ton Quantity:20.00 Currency:JPY Destination:China	Deadline:2024-09-30 Update Time:2020-09-05	No	Closed	View Delete
SCN202009041001662	Subject:Homo polypropylene resin gloves Unit of measurement:set Quantity:3.22 Currency:GBP Destination:China	Deadline:2020-09-12 Update Time:2020-09-04	No	In Negotiation	Reply Delete
SDE202009041001680	Subject:Test final offer Unit of measurement:ton Quantity:1000.00 Currency:CNY Destination:Bhutan	Deadline:2020-09-23 Update Time:2020-09-04	No	Successful	View Delete

2.2

Supplier Response Sourcing Process

Step 3: manage purchasing requirements

Click "reply" to reply.

The upper text box supports the input of text with a length of no more than 10000 characters. Click the translation button, and the drop-down box of target language, prompt information and input box below will be displayed on the right;

In the target language drop-down box, the text "please select target language" will be displayed by default. Click the drop-down list to display the translatable language. After selection, the text "target language: XX" will be displayed in the box; after clicking the translation button, the translation information will be displayed in the input box below.

Prompt message: the other party will receive the information in the text box above. If you need to send the translation, you can paste it to the top.

序号	Sourcing No.	Subject	closing date	Unread messages	status	operation
1	ICN202006081005413	主题内容硫酸铜 计量单位: 千克 数量: 4 货币: 美元 目的地: 美国	2020-06-08	Yes	Unpublished	reply

My Business

- My Cart
- Manage My RFQ
- RFQ List
- Manage Sourcing

Details of the Sourcing

RFQ No.: SDE202009061001708 Starter: wzfug Starting Time: Sep 6, 2020

Company: Sinopec Europa GmbH Country: Russia

Subject: Thermocouple used for Ultra High Pressure

Quantity: 10.00
Unit: piece
Currency: USD
Delivery Terms: FOB
Deadline: 2020-09-15 23:59:59
Destination: Brazil/Rio de Janeiro
Detailed description: Information of characteristics of polyethylene and types of package required.
Attachment:

2020-09-06 11:40:07 Sinopec Europa GmbH

У нашей компании есть товары, которые можно поставить.Поговорим?

Reply:

Translate
Upload Attachment

Submit Closed

2.2

Supplier Response Sourcing Process

Step 3: manage purchasing requirements

Click "view" to view the order information of "transaction success" and "transaction failure".

Sourcing No.	Subject	closing date	Unread messages	Status	Option
SDE202009051001700	Subject:low density polyethylene Unit of measurement:ton Quantity:20.00 Currency:JPY Destination:China	Deadline:2024-09-30 Update Time:2020-09-05	No	Closed	View Delete
SCN202009041001662	Subject:Homo polypropylene resin gloves Unit of measurement:set Quantity:3.22 Currency:GBP	Deadline:2020-09-12 Update Time:2020-09-04	No	In Negotiation	Reply Delete

Manage Sourcing

Subject : Thermocouple used for Ultra High Pressure

Quantity : 10.00
Unit : piece
Currency : USD
Delivery Terms : FOB
Deadline : 2020-09-15 23:59:59
Destination : BrazilRio de Janeiro
Detailed description : Information of characteristics of polyethylene and types of package required.
Attachment :

Transaction information

Update Status : Closed **Reason for Closing :** Deal with other suppliers

Conversation notes

2020-09-06 11:40:07 Sinopec Europa GmbH

У нашей компании есть товары, которые можно поставить.Поговорим?

Closed

Thank you!

让采购更专业

Contact Us

WWW.EPEC.COM

易派客

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